



## **IISHF ITC Manager**

We have an exciting, interesting, important, voluntary role within the IISHF, and we are currently looking for an ITC Manager. Within this progressive role you will be part of an overarching strategy that will help shape the execution of IISHF Events planned for years to come.

The IISHF ITC Manager refer to the IISHF President (according to the IISHF Organizational Structure) and should also take active part as member of the IISHF ITC/THF working group (with members nominated by the IISHF Presidium).

The IISHF Presidium might decide to have more persons working with the IISHF ITC+THF as Managers or active members of the IISHF ITC/THF working group.

The International Inline Skater Hockey Federation (IISHF – [www.iishf.com](http://www.iishf.com)) is the governing body for skater hockey worldwide and organizes up to nine international Title Events per year. The IISHF aims to grow into new markets both for the sport and commercially.

### **Responsibilities (ITC): International Team Certification.**

- Maintain, update and develop the current International Team Certification (ITC). The current 2019 edition should be updated to a 2020 version and soon a 2021 version.
- The current ITC version should be made available for download on [www.iishf.com](http://www.iishf.com) and made available in the IISHF Toolbox saved in IISHF Dropbox folder.
- Check and approve the ITC's for IISHF Title Events (A-events) and IISHF Non-Title Events (B-events) according to the IISHF Regulations. The final approved version should be delivered in a PDF version to the Event Director in the hosting clubs.
- Check that all legal players are allowed to take part in IISHF Events according to the IISHF Regulations. This also include checking for players with Red and/or Black cards.
- Prepare an IISHF Instruction News Letter for the usage of the ITC (newsletter to be delivered every year).
- Prepare and deliver ITC-invoice-list (2 editions first and second half of the year) to the IISHF Finance Director.
- Integrate the ITC's in the THF for all IISHF Title Events.
- Modernise the ITC so it works with the new IISHF website.
- In cooperation with the IISHF ITC/THF working group prepare a development plan for the use of the ITC and take necessary initiative to suggest a new version of the ITC.

20th July 2020

**Qualifications expected:** (to be met best way possible)

- Passion for skater hockey.
- Prior experience with software development (as minimum programming for VBA and Excel in regards to the current setup). In addition, knowledge of modern software development and needs.
- Development skills in the search of a new modern and efficient system for managing games for IISHF.
- Must possess good writing skills in English and be able to compose engaging and accurate content.
- Good communicator who works well independently and with a team/partners.
- Good time management skills.
- Ability to think strategically and identify ways to improve communication efforts.
- Must be resourceful and take initiative proactively even with minimal direction.

The position is a voluntary position. If you are interested, please apply per email with a **current CV** and a **motivation letter** to [esommer@iishf.com](mailto:esommer@iishf.com) with copy to [office@iishf.com](mailto:office@iishf.com). Deadline for applications is 16<sup>th</sup> of August 2020.